

Code of Conduct

Dunton Park Residents Association is committed to fostering a safe, inclusive, and harmonious community for all residents. To ensure a respectful and cooperative environment, we have established the following Code of Conduct. By participating in the Residents Association and its activities, all members agree to abide by these guidelines:

Members of the Association -

- a) are expected to conduct themselves in a reasonable manner and follow the guidance of the Chair/ Deputy Chairperson at meetings.
- b) must be courteous and respectful to each other and allow each other to speak.
- c) must remember that the purpose of the association is to benefit residents' generally and not specific individuals.
- d) support the aims of the association and agree not to undermine the work of the association without valid reason.

Committee Members -

- a) should not bring the association into disrepute.
- b) should not speak or write on behalf of the association unless the nominated secretary without the prior agreement of the association
- c) should always work within the rules laid down in the constitution.
- d) should observe collective responsibility for committee decisions.

Conflicts of Interest

Members should disclose any interest, personal or on behalf of any group they represent, that may affect or influence their approach to the matter under discussion.

Confidentiality

Members should respect other people's confidentiality. Personal information about individuals must not be discussed at public meetings without prior agreement.

Breach of the Code of Conduct

If a member does not abide by the code of conduct they will be given a verbal warning by the Chair or acting committee member that if they break the rules again, they may be asked to leave the meeting/event.

If the person continues to ignore these rules and refuses to leave after being warned, then the Chair has the power to close the meeting/event.

Any complaints about a committee member should be discussed by the committee at the next available committee meeting. The committee can vote to suspend the member and they may be excluded from applying for a committee position for one year.

Committee Members who fail to attend general meetings or committee meetings without an apology or good reason will automatically be removed as a member of the committee.

Gross Misconduct

This could include:

Stealing from the association.

Forging documents for any advantage.

Fighting or physical assault at meetings or while representing the association at any time. This does not include reasonable self-defence if attacked.

Deliberate acts of sexual or racial harassment that involve physical or verbal intimidation or assault (or both) while you are a member.

Summary

All members must observe this code of conduct whenever they:

are acting in their role as a committee member.

are representing the association.

are carrying out the work of the association or acting on its behalf.

are attending activities, events or meetings in connection with the association