

Dunton Park Residents Association Committee Meeting

 *Dunton Park Clubhouse*

 *Monday 7 July 2025, 8:00 PM*

1. Welcome from the Chair – Sharon

- Opening remarks

2. Secretary's Report – James

- Summary of meeting with Head Office Development Team
- Club Shutdown Sheets – completion reminder
- Ice Machine – current status
- £100 Donation from Head Office – allocation towards street party
- Karaoke Equipment – update on recent purchases
- Club
- Internet – now live (**£21/month** via direct debit)
- Acknowledgement – thanks to Sheila Mead for her support
- Quiz Finances – Discussion: example May Quiz Night:
 - 41 tickets sold at £2 = £82
 - Raffle profit = £43
 - Expenses: £48 (prizes), £25 (quizmaster), £50 (charity donation)
 - Net profit: approx. **£1**
- Consider removing charity donations as we do plenty for charity anyway?

3. Treasurer's Report

- Financial overview as of 7/7/25
 - **Bank balance:** £2,975.89 **Cash in hand:** £940.60 **Total available funds: £3,916.49**
 - *Note: £1,100 float held by James (Secretary) for ongoing equipment purchases*
- Update required: change of bank signatory to replace outgoing Chair with Sharon
- Discussion: how to proceed with preparing annual accounts following Gary's departure (led by James)
- Consider setting a figure whereby the committee has to agree before spending - say over £40?

4. Entertainment Report – Mick

- Recap of recent events
- Plans for upcoming events/activities

5. Other Items

- Preparations for upcoming meeting with new Customer Service Manager
 - Agenda items submitted to Head Office:
 - Age Policy
 - Site Rules

6. Any Other Business

- Open floor for additional topics